

# VOLUNTEER REGISTRATION

## About the Festival

Word Vancouver is a free community event and Western Canada's largest celebration of reading and writing. Held during the last week of September at various venues throughout Vancouver, the festival promotes literacy, books, authors, and publishers with readings, exhibits, performances, professional development workshops, and hands-on activities for a wide range of ages and interests, all for **FREE**.

## History

Since 1995 The Vancouver Book and Magazine Fair Society has produced The Word On The Street Vancouver literary festival, which in 2013 rebranded with the new name **Word Vancouver**. The festival is family friendly and brings together book lovers, literacy enthusiasts, literary exhibitors, and established and emerging authors. The very first festival was a one-day event at the then newly built Vancouver Public Library. The festival has now expanded to several days and attracts up to 25,000 attendees to events at venues such as Banyen Books & Sound, Massy Books, the Cottage Bistro, and Library Square.



## Why Should You Volunteer?

This festival is made possible by the dedication of our volunteers. It is the only way we can keep the festival free. Volunteering is a great way to be involved on a deeper level and to meet like-minded lovers of literature.

Volunteers will receive:

- An event t-shirt
- Food and drink
- Work experience
- Volunteer hours (including a verification document if desired)

## Volunteer Opportunities

Pre-Festival:

- Distribution of marketing materials (Tuesday, September 4 to Friday, September 21)
- Administrative tasks in the office (Tuesday, September 4 to Friday, September 28)

Festival Events:

- Assist with author readings and workshops (Monday, September 24 to Saturday, September 29)
- Festival activities including Set-Up/Strike, Traffic Control/Greeter, Venue Captain, Info Booth (Saturday, September 29 and Sunday, September 30)

## Contact Information

To volunteer, contact us at [info@wordvancouver.ca](mailto:info@wordvancouver.ca).



# VOLUNTEER REGISTRATION

First Name		Last Name	
Address		City	Postal Code
Telephone		Cell	Email
Emergency Contact		Emergency Telephone	
<input type="checkbox"/> Under 19 years of age <input type="checkbox"/> Over 19 years of age		Desired number of volunteer hours: _____ Is a verification document of hours desired? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you volunteered with us before? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, please detail your position and duties: _____	
Please select your t-shirt size: <input type="checkbox"/> S <input type="checkbox"/> M <input type="checkbox"/> L <input type="checkbox"/> XL <input type="checkbox"/> XXL <input type="checkbox"/> XXXL			
Pre-Festival Opportunities (select all you are interested in)			
<input type="checkbox"/> Distribution (Tuesday, September 4 to Friday, September 21)		<input type="checkbox"/> Administrative tasks (Tuesday, September 4 to Friday, September 28)	
Festival Event Opportunities (select all you are interested in)			
<input type="checkbox"/> Assist with Author Readings	<input type="checkbox"/> Set-Up/Strike	<input type="checkbox"/> Traffic Control/Greeter	<input type="checkbox"/> Author Signing
<input type="checkbox"/> Venue Captain	<input type="checkbox"/> Memberships	<input type="checkbox"/> Kids Area	<input type="checkbox"/> Silent Auction
			<input type="checkbox"/> Roving
			<input type="checkbox"/> Info Booth
Availability (select all days and times you could be available)		* These blocks of hours may be adjusted as required	
Monday, September 24	<input type="checkbox"/> 9 am - 1 pm	<input type="checkbox"/> 1 pm - 5 pm	<input type="checkbox"/> 5 pm - 9 pm
Tuesday, September 25	<input type="checkbox"/> 9 am - 1 pm	<input type="checkbox"/> 1 pm - 5 pm	<input type="checkbox"/> 5 pm - 9 pm
Wednesday, September 26	<input type="checkbox"/> 9 am - 1 pm	<input type="checkbox"/> 1 pm - 5 pm	<input type="checkbox"/> 5 pm - 9 pm
Thursday, September 27	<input type="checkbox"/> 9 am - 1 pm	<input type="checkbox"/> 1 pm - 5 pm	<input type="checkbox"/> 5 pm - 9 pm
Friday, September 28	<input type="checkbox"/> 9 am - 1 pm	<input type="checkbox"/> 1 pm - 5 pm	<input type="checkbox"/> 5 pm - 9 pm
Saturday, September 29	<input type="checkbox"/> 10 am - 1 pm	<input type="checkbox"/> 1 pm - 5 pm	<input type="checkbox"/> 5 pm - 9 pm
Sunday, September 30	<input type="checkbox"/> 7 am - 11 am	<input type="checkbox"/> 11 am - 3 pm	<input type="checkbox"/> 3 pm - 7 pm
Relevant Skills/Experience:			

NOTE: There will be a volunteer orientation some time in the two weeks leading up to the festival. Details to be confirmed at a later date. Please complete and sign the enclosed release form then email it to [info@wordvancouver.ca](mailto:info@wordvancouver.ca) or mail/drop it off at our office with this page.



## VOLUNTEER REGISTRATION

### WORD VANCOUVER RELEASE FORM

In consideration of being a participant in the 2018 Word Vancouver Festival,

I \_\_\_\_\_  
(please print full name)

hereby release The Vancouver Book and Magazine Fair Society, its directors, staff, sponsors, contractors, vendors, volunteers, and agents from any claim arising from loss, damage, or injury, howsoever incurred, resulting from my participation in or about the Event.

I also give my permission to have my photograph taken and used in conjunction with any media coverage or promotion about or within the Word Vancouver Festival.

\_\_\_\_\_  
Signature of Participant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian  
(if participant is under 16 years of age)

\_\_\_\_\_  
Date